

REPRESENTATION ON EXTERNAL BODIES

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	Appendix 1 - Schedule of existing and recommended appointments to External Bodies, Officer/Member Working Groups and Inter-Authority Partnerships & Champions

Summary

This report seeks appointments to representation on external bodies.

Recommendation (s)

The Council is asked to:

- (1) Appoint representatives to**
 - (i) the external bodies**
 - (ii) inter authority partnerships****listed in Appendix 1;**
- (2) Appoint the Member Champions listed in Appendix 1 ;**
- (3) Delegate to the Chief Executive, in consultation with the Chair and Vice Chair of the Strategy and Resources Committee, the authority to determine and submit the nomination of a councillor to the vacancies advised by the Surrey Leaders' Group should more than one candidate be put forward in relation to the particular vacancy;**
- (4) Note the Officer/Member Working Groups appointed by Committees.**

1 Reason for Recommendation

- 1.1 Full Council Procedure Rule 2.1 sets out that the Council will appoint representatives to external bodies at its Annual Meeting.

2 Background

- 2.1 The Council is asked to approve the appointments and nominations to external bodies as set out in Appendix 1.
- 2.2 The names of the bodies concerned and the proposed representatives are set out in a numbered schedule in the Appendix to this report.

3 Member Champions

- 3.1 At its discretion, Council may designate Champions from amongst its Members to explore and represent the interests of specific issues and groups. Their role and function is set out in section 8 of [Annex 2.1 of the Council's Operating Framework](#) ("Further Information on Councillors"). It is proposed to appoint Champions as set out in Appendix 1.

4 Nominations to External Bodies as representatives of the Surrey Leaders Group

- 4.1 Currently, the Borough Council is requested annually to make nominations to a variety of external bodies as Surrey Leaders' Group (SLG) representatives. Nominations, which are made by all constituent authorities, are subsequently determined by the the SLG Appointments Panel which are then ratified at its annual meeting. It does not necessarily follow, therefore, that a nominee of this Council will be appointed to the Body concerned.
- 4.2 Appointments are usually for three years. As it currently stands, there are five positions to be filled this year which are:
 - **1x Adults and Health Select Committee** (*representatives may not be members of their own council's executive or equivalent*) (One position available for **three years** to June 2027.)
 - **1x High Sheriff Award** (One position available for **three years** to June 2027.)
 - **1x Surrey County Council Pension Fund Committee** (One position available for **three years** to June 2027.)
 - **1x Surrey & Borders Partnership NHS Foundation Trust** (One position available for **three years** to June 2027.)
 - **1x Active Surrey Sports Partners Forum** (One position available for **three years** to June 2027.)
- 4.3 The remit of the **Adults and Health Select Committee** (formerly the SCC Wellbeing and Health Scrutiny Board) includes the following services:

Council

14 May 2024

- Statutory health scrutiny, Adult Social Care (including safeguarding), Health integration and devolution, Review and scrutiny of all health services commissioned or delivered within Surrey, Public Health, Review delivery of the Health and Wellbeing Strategy, Health and Wellbeing Board, Future local delivery model and strategic commissioning.
- NOTE: Nominees cannot be a Member of the Council's Executive (or equivalent).

- 4.4 The **High Sheriff Youth Awards Scheme** gives grants to projects for young people in Surrey - with the aim of helping young people make Surrey safer. Each year in Surrey, the High Sheriff Youth Awards distributes some £40,000 to projects that are actively helping to reduce crime and bad behaviour – and to make their communities stronger and safer. Applications can be for any amount from £100 up to £2,000 or, in exceptional circumstances, up to £5,000. The scheme is particularly keen to support a project where young people, normally between the ages of 9 and 18, are actively involved in planning and running it.
- 4.5 The **Surrey County Council Pension Fund Committee** has responsibility for the governance and administration of the Surrey County Council Pension Fund. The terms of reference include: To undertake statutory functions on behalf of the Local Government Pension Scheme and ensure compliance with legislation and best practice; To determine policy for the investment, funding and administration of the pension fund; To consider issues arising and make decisions to secure efficient and effective performance and service delivery; To appoint and monitor all relevant external service providers: fund managers, custodian, corporate advisors, independent advisors, actuaries, governance advisors and all other professional services associated with the pension fund; To monitor performance across all aspects of the service; To ensure that arrangements are in place for consultation with stakeholders as necessary; To consider and approve the annual statement of pension fund accounts; To consider and approve the Surrey Pension Fund actuarial valuation and employer contributions.
- 4.6 **Surrey and Borders Partnership NHS Trust** provides health and social care services for people with mental health illness, drug and alcohol addictions and learning disabilities across Surrey and North East Hampshire. As one of the largest mental health and learning disability Trusts in the country the Trust employs over 3,400 people who work across 127 sites serving 1.3 million people of all ages. The overall aspiration of the Surrey and Borders Partnership NHS Trust is to ensure that people living within its catchment area enjoy consistently good mental health and wellbeing.

Council

14 May 2024

- 4.7 **The deadline for receipt of nominations** by the SLG is **Tuesday 4 June 2024** and it is therefore proposed that, should more than one candidate, if any, be put forward, authority be delegated to the Chief Executive, in consultation with the Chairman of the Strategy and Resources Committee, to nominate a councillor to the vacancies advised by the Surrey Leaders' Group.
- 4.8 On the basis that recommendation 3 is resolved, time will be required to review if there is more than one nominee for a vacancy so that a decision may be taken as to which Member will be submitted to SLG before their deadline. It is therefore proposed that any Member that wishes to be considered for any of the vacancies listed above must submit their nomination form along with a covering email identifying which of the vacancies that they wish to be considered for to the Democratic Services Manager by no later than 5pm on Thursday 30 May. Any prospective nominees would have been expected to have completed the appropriate nomination form by the same date, failure to do so will lead to them being excluded from the nomination process.

5 Officer/Member Working Groups and Inter-Authority Partnerships

- 5.1 There are a number of Officer/Member Working Groups that have been established by Committees of this Council. The Council is also a party to a number of inter-authority partnerships. These are set out in Appendix 1.

6 Outside Bodies

- 6.1 The Council also nominates Members to a number of external bodies, these are set out in Appendix 1.

7 Risk Assessment

Legal or other duties

- 7.1 Equality Impact Assessment

7.1.1 None.

- 7.2 Crime & Disorder

7.2.1 None.

- 7.3 Safeguarding

7.3.1 None.

- 7.4 Dependencies

7.4.1 None.

- 7.5 Other

Council

14 May 2024

7.5.1 There are risks for individuals depending on the nature of the appointment being sought. For example, where Councillors are asked to become trustees of a charity, they need to ensure that they understand the personal duties that trustees owe to the charity concerned.

7.5.2 Any Councillors unsure of their status and obligations should ask the outside body for information and advice and/or seek advice from the Council's Monitoring Officer.

8 Financial Implications

8.1 None arising from the contents of this report.

8.2 **Section 151 Officer's comments:** None arising from the contents of this report.

9 Legal Implications

9.1 None arising from the contents of this report.

9.2 **Legal Officer's comments:** Where reference is made within paragraph 4.2 above to "*representatives may not be members of their own council's executive or equivalent*", as this Council does not have an equivalent to a Cabinet, it is interpreted to impact upon any Chair of a Committee and any member of Strategy and Resources Committee and thus restrict any Members falling within those positions being unable to be considered as a nominee from this Council for the Adults and Health Select Committee.

10 Policies, Plans & Partnerships

10.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- Effective Council.

10.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

10.3 **Climate & Environmental Impact of recommendations:** None.

10.4 **Sustainability Policy & Community Safety Implications:** None.

10.5 **Partnerships:** The Council works in a number of different ways with a number of outside bodies, who undertake a wide range of activities for the benefit of the Borough and its residents and businesses. Active and engaged representatives appointed by the Council can help to build and sustain good relationships, and further that good work.

11 Background papers

11.1 The documents referred to in compiling this report are as follows:

Council
14 May 2024

Previous reports:

- None.

Other papers:

- [The Constitution of Epsom and Ewell Borough Council](#)
- [Council's Operating Framework](#)